

Draft Minutes of the Staffing Committee Meeting held on Monday 26th January 2026 at 7.30pm in the meeting room of Idmiston Parish Memorial Hall.

Present: Cllr Mark Bunce (Chairman), Cllr Kirsty Exton, Cllr David Sangster, Cllr Andy Grundy, Cllr Wayne Maher

Also present: Catherine Purves (Clerk), Jay McGowan (Clerk)

No members of the public were present.

Public session: No issues raised.

AGENDA

1.26 To receive apologies. None.

2.26 Declarations of Interest and Requests for Dispensations. None.

3.26 To approve as a correct record the minutes of the Staffing Committee meeting held on 27th November 2025.

Resolved: Minutes were approved and signed as a correct record without amendments.

4.26 Training

To agree the Clerk's enrolment on the Society of Local Council Clerks' "ILCA to CiLCA" course, required prior to undertaking the full CiLCA course. **Resolved.** The course was considered and agreed it would be of value to the Clerk to undertake this course prior to commencing CiLCA. The cost of £140 plus VAT was approved. *Action: Clerk will enlist on the March intake.*

5.26 Pensions

To review and update the IPC Employer Discretions Policy. **Resolved:** The policy was reviewed and approved with the updates.

6.26 To close the meeting

With no further business to discuss the meeting was closed at 7.40pm

Councillors considered the following when discharging their duties:

Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability); Crime & Disorder; Health & Safety; Human Right, Biodiversity.