

IDMISTON PARISH COUNCIL



Cranbourne,
White Way,
Pitton, Salisbury
SP51DT
Clerk: Catherine Purves
FSLCC clerk@idmistonpc.gov.uk
Tel: 07763 411595

3rd
November
2025

Dear Councillor

You are summoned to attend the ordinary meeting of Idmiston Parish Council to be held in the Meeting Room of Idmiston Parish Memorial Hall on Monday 10th November 2025 at 7.30 pm to transact the following business.

Yours faithfully
Catherine Purves
FSLCC
Parish Council
Clerk

The Press & Public are invited to attend, and so prior to the meeting, there will be a short period of time set aside for public questions or comments about items on the agenda.

Please be aware that the meeting may be recorded.

Wiltshire Councillors Richard Rogers and Lainey Barker will give their reports.

Richard Greenwood from Benchmark Planning will give a short, three minute presentation on further proposals for development in Gomeldon on site G1 of the Neighbourhood Plan

AGENDA

114.25 To receive apologies.

115.25 To receive any Declarations of Interest, and to decide upon any requests for Dispensations.

116.25 Minutes

- a. To approve and sign as a correct record the minutes of the ordinary meeting of Idmiston Parish Council held on 13th October 2025
- b. To receive the minutes of the Staffing Committee meeting held on 27th October 2025

117.25 Appointment of Clerk and Responsible Financial Officer

In accordance with the recommendations of the Staffing Committee, to resolve to appoint Jay McGowan as the Parish Council Clerk and Responsible Financial Officer from 1st January 2026 to replace the current Clerk upon her retirement on 31st March 2026

118.25 To note reports where appropriate from the following, and dates of future meetings:

- a. The Southern Area Board – Thursday 20th November 2025 at 7.00pm in Whiteparish Village Memorial Hall.
- b. Local Highways & Footways Improvement Group – to receive a verbal report from Cllr Cocking from the most recent meeting.
- c. The Chairman
- d. The Parish Clerk

119.25 Finance

- a. To note bank balances 31st October 2025

Current account: £7951.31 including VAT 2024/2025 refund of £6847.73, Deposit account re CIL: £41,630.17, Deposit account: £121,161.43

- b. To note internal bank transfers undertaken by the Clerk during October:
 - i. 14th October 2025 £5,000.00 from deposit to current: £2,500
- c. To note the bank reconciliations for October 2025
- d. To note the budget report for October 2025
- e. To approve a schedule of accounts for November in the sum of £4856.13
- f. To approve the Clerk's attendance at the SLCC Practitioners Conference in the maximum sum of £650.00 plus travel costs

120.25 Governance

- a. To note the receipt of the External Auditor's report for 2025/2025 – no issues raised.
- b. To adopt an IT policy
- c. To adopt a Cyber Security policy

121.25 To consider, and agree action, if appropriate, for the following new issues raised, if not dealt with elsewhere: None noted

122.25 Planning

- a. To consider a response to planning applications received:
 - i. PL/2025/02811 – (more) amended plans for the construction of 3 dwellings on land adjoining Cuckoo Pen, Winterslow Road, Porton
 - ii. PL/2025/08277 – proposed replacement balcony and extension to existing stable at the rear of 82 East Gomeldon Road, East Gomeldon.
- b. Neighbourhood Plan Working Group – date of next meeting

123.25 To note updates on other ongoing issues and decide on appropriate action if required.

- a. Recreation Grounds –
 - i. Scope of Works for new play equipment, and next steps at Gomeldon Recreation Ground
 - ii. Dedicated parking area at Gomeldon Recreation Ground
 - iii. Riverside Rec, Porton
 - iv. Annual Inspection report 2025
- b. Cemetery – hedge/revised mapping of grave spaces
- c. New Parish Handyman
 - i. Reinstatement of the path at Riverside Recreation Ground from Bourne Close entrance to the tarmacked area
 - ii. Refurbishment of noticeboard
 - iii. Refurbishment of Jubilee Walk
 - iv. New litter bin at Porton Ford
- d. SID management – relocation of Winterslow Road SID
- e. Additional work to the beech tree at Jubilee Walk, Porton.
- f. Summer 2026 Event at Riverside Recreation Ground
- g. Management of riverbank at Porton – fallen tree in river.
- h. Youth services provision – update
- i. Clarification of the ownership of trees along Jubilee Walk
- j. Cleaning of Baptist memorial stones
- k. Autumn/Winter newsletter
- l. Recruitment drive for new councillors

**124.25 To note any new issues and updates on Highways/Parish Steward/Footpath matters –
New highways maintenance issues**

- a. New tasks for the Parish Steward (Wiltshire Council contractor)
- b. New footpath matters
- c. Updates – hedge beside MoD track from Ladysmith to Thorneydown Road

125.25 Items for the next Agenda

126.25 To note the date of the next meetings

- a. Finance Committee meeting – Monday 17th November 2025 at 7.30pm in the Meeting Room of Idmiston Parish Memorial Hall
- b. Planning Committee meeting, if required - Monday 24th November 2025 at 7.30pm in the Meeting Room Hall of Idmiston Parish Memorial Hall.
- c. Ordinary meeting of Idmiston Parish Council – Monday 8th December 2025 at 7.30pm in the Meeting Room of Idmiston Parish Memorial Hall

127.25 To close the meeting.

Councillors must consider the following when discharging their duties:
Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability); Crime & Disorder; Health & Safety; Human Rights

DRAFT