

IDMISTON PARISH COUNCIL



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2nd
September
2025

Dear Councillor

You are summoned to attend the postponed ordinary meeting of Idmiston Parish Council to be held in the Meeting Room of Idmiston Parish Memorial Hall on Monday 8th September 2025 at 7.30 pm to transact the following business.

Yours faithfully
Catherine Purves
FSLCC
Parish Council
Clerk

The Press & Public are invited to attend, and so prior to the meeting, there will be a short period of time set aside for public questions or comments about items on the agenda.

Please be aware that the meeting may be recorded.

Wiltshire Councillors Richard Rogers and Lainey Barker will give their reports.

AGENDA

89.25 To receive apologies.

90.25 To receive any Declarations of Interest, and to decide upon any requests for Dispensations.

91.25 Minutes

- a. To approve and sign as a correct record the ordinary meeting of Idmiston Parish Council held on 9th June 2025
- b. To receive the minutes of the Planning Committee meeting held on 23rd June 2025
- c. To receive the minutes of the Staffing Committee meeting held on 21st July 2025
- d. To receive the notes of the inquorate IPC meeting scheduled for 28th July 2025
- e. To receive the minutes of the Planning Committee held on 11th August 2025

92.25 Co-option

To co-opt Andy Oliver, a Porton resident, as a member of Idmiston Parish Council

93.25 To note reports where appropriate from the following, and dates of future meetings:

- a. The Southern Area Board – Next meeting Thursday 4th September 2025 at 7.00pm in Alderbury Village Hall.
- b. Local Highways & Footways Improvement Group – Next meeting Tuesday 28th October 2025
- c. The Chairman
- d. The Parish Clerk

94.25 Finance

- a. To note bank balances 31st August 2025

Current account: £1,467.68 Deposit account re CIL: £81,354.84 Deposit account: £41,395.41

- b. To note internal bank transfers undertaken by the Clerk during June, July and August:
 - i. 10th June 2025 £10,000 from deposit to current
 - ii. 25th June 2025 £5,000 from deposit to current
 - iii. 8th July 2025 £5000 from deposit to current
 - iv. 12th August 2025 £13,500 from deposit to current
- c. To note the bank reconciliations for August 2025
- d. To note the budget report for August 2025
- e. To approve retrospectively a schedule of accounts for July 2025 in the sum of £9,641.96
- f. To approve retrospectively a schedule of accounts for August in the sum of £13,384.99
- g. To approve a schedule of accounts for September in the sum of £4678.71

95.25 To consider, and agree action, if appropriate, for the following new issues raised, if not dealt with elsewhere:

- a. For referral to the LHFIG – a request for a pair of dropped kerbs to be installed on the Idmiston Road, Porton near The Limes junction
- b. For referral to the LHFIG – a request for the replacement of the Gomeldon village name sign on the Gomeldon Road travelling from Porton
- c. For referral to the LHFIG – a request for improved bollards on verge outside Byford Lodge, Winterslow Road
- d. For referral to the LHFIG – a request for improved safety measures at Chapmans Corner, Winterslow Road, Porton
- c. A request to allow Kettle & Crumb light refreshments trailer to be located on the Riverside Rec
- d. To create a Working Group to begin planning for the 2026 Porton Fun Day
- e. A request for a memorial bench or plaque to be located in the All Saints Church Idmiston churchyard.
- f. Possible local enhancements in connection with the possible Metis Homes development
- h. To allow Cllr Bunce access to the website backend for the specific purpose of creating and compiling a regular electronic newsletter, and for no other reason.
- i. Cleaning of the Baptist memorial stones in the Bourne Cemetery
- j. Replacement of defibrillators
- k. Recruitment drive for new councillors
- l. A new bench and picnic table at Riverside Rec

96.25 Planning

- a. To consider a response to planning applications received:
 - i. PL/2025/05781 – Trees in Conservation Area – reduce 1 x apple and 1 x cherry by 30% each at Wisteria House, High St, Porton
 - ii. PL/2025/05821 – Change of Use from hairdressing salon to residential at 55 Winterslow Road, Porton
 - iii. PL/2025/06871 – Trees in Conservation Area – fell 1 x hazel, crown reduce by upto 30% each 1 x may tree, 1 x holly tree, 1 x hazel tree, 6 x yew trees nnnat 55 Winterslow Road, Porton
- b. To consider the engagement of a Planning Consultant to assist with the review of the Neighbourhood Plan
- c. To receive an update from Community First regarding the requested Rural Housing Needs Survey

97.25 To note updates on other ongoing issues and decide on appropriate action if required.

- a. Recreation Grounds –
 - i. Update from the Working Group concerning the updating of play equipment (lottery fund application) and a dedicated parking area
 - ii. Riverside Rec, Porton – space net/clearance of scrub and trees from riverside fence
- b. Cemetery – hedge/revised mapping of grave spaces
- c. Engagement of a new Parish Handyman
- d. Porton churchyard railings and leaning tree.
- e. Reinstatement of the path at Riverside Recreation Ground from Bourne Close entrance to the tarmacked area
- f. SID management – relocation of Winterslow Road SID
- g. Resurfacing of Jubilee Walk, Porton – revised spec.
- h. Additional work to the beech tree at Jubilee Walk, Porton.
- i. Summer 2025 Event at Riverside Recreation Ground.
- j. Management of riverbank at Porton – fallen tree in river
- k. Youth services provision – signing of service agreement and activities so far
- l. New litter bin at Porton Ford
- m. Clerk's job evaluation and advertising of role.
- n. Community Governance Review
- o. Clarification of the ownership of trees along Jubilee Walk
- p. Works at East Gomeldon Railway Bridge

98.25 To note any new issues and updates on Highways/Parish Steward/Footpath matters –

- a. New highways maintenance issues
- b. New tasks for the Parish Steward (Wiltshire Council contractor)
- c. New footpath matters
- d. Updates

99.25 Items for the next Agenda

100.25 To note the date of the next meetings

- a. Planning Committee meeting, if required - Monday 22nd September 2025 at 7.30pm in the Meeting Room Hall of Idmiston Parish Memorial Hall.
- b. Ordinary meeting of Idmiston Parish Council – Monday 13th October 2025 at 7.30pm in the Meeting Room of Idmiston Parish Memorial Hall

101.25 To close the meeting.

Councillors must consider the following when discharging their duties:
Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability); Crime & Disorder; Health & Safety; Human Rights

